



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ST. MIRA'S COLLEGE FOR GIRLS (AUTONOMOUS)
Name of the head of the Institution		Dr. Gulshan H. Gidwani
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02026124846
Mobile no.		9049003758
Registered Email		office@stmirascollegepune.edu.in
Alternate Email		stmiracollege@gmail.com
Address		6 Koregaon Road
City/Town		Pune
State/UT		Maharashtra
Pincode		411001

<b>2. Institutional Status</b>					
Autonomous Status (Provide date of Conformant of Autonomous Status)		07-May-2007			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Jaya Rajagopalan			
Phone no/Alternate Phone no.		02026124846			
Mobile no.		9890633278			
Registered Email		jaya.rajgopalan@stmirascollegepune.edu.in			
Alternate Email		office@stmirascollegepune.edu.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.stmirascollegepune.edu.in/images/pdf/St.%20Miras%20College%20AQAR%202018-19-new.pdf">http://www.stmirascollegepune.edu.in/images/pdf/St.%20Miras%20College%20AQAR%202018-19-new.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.stmirascollegepune.edu.in/images/pdf/academic-calendar-2019-2020.pdf">https://www.stmirascollegepune.edu.in/images/pdf/academic-calendar-2019-2020.pdf</a>			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	3	2002	01-Oct-2002	30-Sep-2007
2	A	3.03	2012	21-Apr-2012	20-Apr-2017
3	A	3.41	2017	02-May-2017	01-May-2022
<b>6. Date of Establishment of IQAC</b>			15-Jul-2003		

## 7. Internal Quality Assurance System

### Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Students Seminar organised by the English Department on	10-Jan-2020 2	200
Annual International Dance Movement Therapy Conference titled	30-Nov-2019 2	200
National Seminar organised by the Sociology Department on	23-Jan-2020 2	100
Inter-Collegiate PG student's Seminar organised by the Economics Department on	22-Feb-2020 1	61

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## 8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Mira's College for Girls, Pune	CPE Phase I	UGC	2004 5	6000000
St. Mira's College for Girls, Pune	CPE Phase II	UGC	2010 5	7500000
St. Mira's College for Girls, Pune	CPE Phase III	UGC	2015 5	7600000

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## 9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

## 10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Introduction of new Additional Credit Courses focused on employability	
Establishing an International online collaboration initiative learning COIL between New York, Lahore and Dhaka and Pune	
Adopting Quality Enhancement Strategies for initiating mentoring across all classes	
Launching the mental well being program for all stakeholders	
Adopting quality enhancement framework to develop LOCF based curriculum.	
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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To sustain Student representation on academic and administrative bodies/committees of the institutions	Larger representation of Students on the CDC, IQAC, Magazine committee, Green club etc.
Strengthen inter institution academic collaborations	The college has entered into collaborations with TISS Mumbai, ATS learning solutions, Drishti institute, WSC- SPPU
To Strengthen the activities of the Alumni Association and encourage student alumni interaction	Prizes sponsored by Alumni Association Alumni meet organised
To encourage continuous learning culture among faculty by organising Workshops or guest lecturers	FDP's organized for improving research and understanding of organizational culture
Introduction of a formal system of mentoring	Mentoring sessions for all students across all streams has been introduced
To update Curriculum Feedback and overall feedback analysis from students , alumni, employers.	Successful feedback mechanism and analysis ; Feedback Link uploaded on College Website
To initiate a mental well being program	Mental well being program including prevention and intervention formally launched

To increase Certificate Courses	Several Certificate/Diploma Courses offered Curriculum enrichment facilitated with the increase in Skill-based Credit Courses and Certificate Courses.
To commence new extra Credit Courses	Increase in total no. of value-added Credit Courses offered include Civil Commando training, Editing, Content Writing, Scilab, Latex etc
To encourage reruns of existing Credit Courses	Reruns of existing Credit Courses achieved
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	06-Aug-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	22-Jul-2019
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
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Date of Submission	28-Jan-2020
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Our MIS accesses a range of information and resources to help deliver the content and administer the various workflows in operational activities such as Online Admissions, Attendance records of students, Attendance records of employees, Casual Leave Records, Online feedback, Online Examinations, Question Paper Generator, Scheduling Time Tables Examinations, Results of Examinations, Printing of marks cards and result analysis, classroom mapping, laboratory utility, mapping and work balance, Examination Payments, Calculator Examination, Income, Expenditure Report Generator,
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Examination Supervision turns calculator, turns selector.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSc	MMCS03	Msc Computer Science Part I II	15/06/2019
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MSc	Paradigm of Programming Language	15/06/2019	MS11901	15/06/2019
MSc	Design and Analysis of Algorithms	15/06/2019	MS11902	15/06/2019
MSc	Database Technologies	15/06/2019	MS11903	15/06/2019
MSc	Artificial Intelligence & Practical (in 2018 syllabi this was in semII with no practical)	15/06/2019	MS11904	15/06/2019
MSc	Web Services & Practical	15/06/2019	MSE11905	15/06/2019
MSc	Mobile Technologies	15/06/2019	MSE11906	15/06/2019
MSc	Software Project Management	15/06/2019	MS21902	15/06/2019
MSc	Practical on Advanced OS & Mobile Technologies	15/06/2019	MS21903	15/06/2019
MSc	Cloud computing & Practical	15/06/2019	MS21904	15/06/2019
MSc	Project	15/06/2019	MS21905	15/06/2019
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#### 1.2 – Academic Flexibility

## 1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Practical on Advanced OS & Mobile Technologies	15/06/2019
MSc	Software Project Management	15/06/2019
MSc	Mobile Technologies	15/06/2019
MSc	Advanced Operating System	15/06/2019
MSc	Web Services and Practical	15/06/2019
MSc	Artificial Intelligence & Practical	15/06/2019
MSc	PPL and Database Technologies Practical	15/06/2019
MSc	Computer Science - Database Technologies	15/06/2019
MSc	Computer Science -Paradigm of programming language.	15/06/2019
MSc	Computer Science - Design and Analysis of Algorithms	15/06/2019
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## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Computer Science	15/06/2019
MCom	Advanced Accountancy and Taxation	15/06/2019
MA	Economics	15/06/2019
MA	English	15/06/2019
MA	Sociology	15/06/2019
MCom	Business Administration	15/06/2019
BBA	Marketing, Finance, HR	15/06/2019
BBA	Computer Applications	15/06/2019
BSc	Computer Science	15/06/2019
BCom	Marketing, Business Administration, banking and Finance, Cost and Works Accountancy, Business Entrepreneurship	15/06/2019
BA	Economics, Sociology, English, Psychology, General,	15/06/2019

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Adventure Sports	15/06/2019	40
Civil Commando Training Batch	15/06/2019	82
Mathematics Statistics For Economic Analysis[Eco]	15/06/2019	30
Foundation of Kathak Dance	15/06/2019	17
Spanish Basic ( Level 1)	15/06/2019	26
Japanese	15/06/2019	11
Spoken English	15/06/2019	36
Social Well Being	15/06/2019	12
German	15/06/2019	31
Quantitative Techniques[CS]	15/06/2019	14
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	24
BBA	Human Resource Management	32
BBA	Finance	29
BBA	Marketing	15
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback analysis so undertaken has been helpful in making a SWOT analysis of our curriculum and institutional attributes. Our responses regarding curriculum design and development are majorly positive and encouraging. While the responses reveal the contemporary nature of our curriculum and reiterate the excellent quality of faculty some constructive suggestions include inclusion of more field visits and further integration of internships in the

curriculum. (i) Formal Student Feedback of Teachers: The teacher concerned also prepares a Self Analysis and Action Taken Report. (ii) Formal Student Feedback on Curriculum (Subject Paperwise): The HOD scrutinizes the subject/paper scores based on aforesaid parameters and prepares a stream wise (Commerce/ Arts) and subjectwise (Languages / History/ Economics/ Sociology/ Psychology, etc) Analysis and Action Taken Report (iii) Formal Student Feedback on Credit Courses: Suggestions and Feedback received from all Stakeholders is taken very seriously with plan of action or action initiated..A Credit Course on Quantitative Methods and Statistics planned for the BA Economics Special students was implemented from the academic year 2019-20. (iv) Formal Feedback Mechanism as per AQAR Criterion 1 (Curriculum) available (online) on College Website from all stakeholder (students, teachers, alumni, parents, employers) Suggestions and Feedback received from all Stakeholders is taken very seriously with plan of action or action initiated. Some constructive suggestions include:

- Inclusion of more subject related credit courses
- inclusion of more field visits in the curriculum
- integration of internships into the curriculum.

Introduction of a Credit Course on Quantitative Methods and Statistics planned for the BA Economics Special students was being implemented from the academic year 2019-20. • Some departments have already introduced internships like Dept of Psychology and Accountancy, English, Electronics. Others are in the process of introducing subject related and/or research/community outreach related internships.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	FYBBA	80	234	80
BCA	TYBCA	80	61	61
BCA	SYBCA	80	68	68
BCA	FYBCA	80	209	80
BCom	TYBCOM	360	277	277
BCom	SYBCOM	360	272	272
BCom	FYBCOM	360	357	357
BA	TYBA	240	170	170
BA	SYBA	240	171	171
BA	FYBA	240	257	217

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2073	243	50	0	19

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	13	25	7	4	19

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Methods to identify learning levels • At the beginning of the term written internal assignments are given to students, allowing teachers to gauge their ability. • Mentoring: teacher mentors get to know their mentees to understand their abilities. • Subject teachers hold special sessions to understand problems of students with backlogs. They engage them in special one to one sessions. Accordingly, various programmes are organized: For Advanced Learners Seminars and conferences: • The Department of Psychology collaboratively organized the 6th Annual International Dance Movement Therapy Conference which exposed students to sophisticated international research. • “Questioning Attitudes and Labels: Mental Health Versus Madness”—the students’ seminar organised by the English Department on the 10th and 11th of January, 2020 where 11 students presented papers. Each student was allotted a teacher who guided them and the research papers were accepted in lieu of internal assignments. Thereafter the papers were submitted to an external judge who critically commented on each paper. The topics varied from attitudes towards mentally ill offenders in John Steinbeck’s *Of Mice and Men* to understanding the strange in *Bellatrix Lestrange* in *Harry Potter*. • The Sociology department conducted a National seminar on ‘Understanding Indian Cinema’ on 23-24th January 2020. 11 students presented papers. • On 22nd February 2020 an inter-collegiate P.G. students’ seminar in Economics on “India 2020-Vision and Reality”, revisited Dr. A.P.J. Abdul Kalam’s Vision 2020. It allowed for 18 students to present papers and the prize-winning topics addressed the Indian Education system, health care cognizance and tourism. • The Commerce department guided 11 students who presented papers at various seminars in different colleges and won prizes. The Collaborative Online Learning project: La Guardia Community College New York, Department of English and Humanities, University of Liberal Arts, Dhaka, Bangladesh and Institute of Communication and Cultural Studies, University of Management and Technology, Lahore, Pakistan exposed advanced learners from the first year and second year to a demanding syllabus and assignments to be done with senior students in New York, Lahore and Dhaka. Students across borders exchanged videos, shared assignments, peer reviewed papers and collaboratively wrote research papers. Workshops: e.g. Arduino and internet of things” 23 students made innovative projects like -Gesture controlled using Arduino, smart shoe and smart dustbin. Two groups participated in zonal level project competition Avishkar For Slow Learners Compulsory English is bifurcated into higher level and lower level to cater to the diverse needs of students. Curricula include units catering separately to advanced and slow learners Remedial teaching is conducted for students. Video recordings of Computer Science practicals are made available for revision A heavily subsidized Spoken English extra credit course runs over two months to improve communication skills. A buddy system is encouraged where one student partners another and peer learning as advanced learners take additional classes to revise the syllabus and complement in-class teaching. Special tests are designed for slow learners and they are permitted to take improvement tests. During the lockdown teachers helped students via video conferencing WhatsApp and email to come up to the desired level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2316	50	1 : 46

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	27	4	0	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	MBARF01	II	08/12/2020	08/07/2020
BCom	MBCOF02	II	08/12/2020	08/07/2020
BA	MBARS01	IV	08/12/2020	08/07/2020
BCom	MBCOS02	IV	08/12/2020	08/07/2020
BA	MBART01	VI	22/10/2020	29/10/2020
BCom	MBCOT02	VI	22/10/2020	29/10/2020
MA	MMARS01/SO	II	15/10/2020	29/10/2020
MA	MMARS01/ECO	II	15/10/2020	29/10/2020
MA	MMARS01/EN	II	15/10/2020	29/10/2020
MCom	MMCOS02/BA	II	15/10/2020	29/10/2020
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
1	2215	0.04

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.stmirascollegepune.edu.in/outcomes.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MMCOS02/BA	MCom	MCOM BUS ADM	8	7	87.5
MMARS01/EN	MA	MA ENGLISH	12	12	100
MMARS01/ECO	MA	MA ECONOMICS	12	12	100
MMARS01/SO	MA	MA SOCIOLOGY	11	10	90.9

MBCOT02	BCom	TYBCOM	274	238	86.86
MBART01	BA	TYBA	169	161	95.27
MBCOS02	BCom	SYBCOM	257	211	82.1
MBARS01	BA	SYBA	163	150	92.02
MBCOF02	BCom	FYBCOM	332	265	79.82
MBARF01	BA	FYBA	196	172	87.76
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.stmirascollegepune.edu.in/images/pdf/Student%20feedback%20on%20curriculum%20and%20overall%20feedback%202019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Made Easy: TIPS, TOOLS AND TECHNOLOGIES	Economics Department	18/05/2020
Entrepreneurs are Made ,Not Born	Commerce Department	27/11/2019

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### 3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
CWE	CWE-TISS Incubation Centre	CSR Private sponsors	0	0	01/01/2019
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## 3.4 – Research Publications and Awards

### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce	1

### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Business Studies (Mathematics)	1	1.11
<a href="#">View File</a>			

### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Economics	1
English	1
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### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
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### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Matrices over non-commutative rings as sums of	S.A.Katre and Deepa Krishnamurthi	Linear and Multilinear Algebra	2020	32	St. Miras College for Girls, Pune	0

powers

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### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Matrices over noncommutative rings as sums of powers	S.A.Katre and Deepa Krishnamurthi	Linear and Multilinear Algebra	2020	32	0	St Miras college for Girls, Pune

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### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	24	71	5	1
Presented papers	1	1	0	0
Resource persons	1	2	3	6

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## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Vaishali Joshi	Member of Ethics Committee	MASUM, Pune	0
Dr. Snober Sataravala	Peer review	Indian Journal of Gender Studies	0
Dr. Snober Sataravala	Editing	Sucheta Yangad - DY Patil College of Nursing	6000
Dr. Snober Sataravala	Editing	ParisaBahramian - SPPU	6000
Dr. Jaya Rajagopalan	Consultant/Member for Soulsphere	Soulsphere	0
Dr. Jaya Rajagopalan	Consultant/Advisor for Research	Soulsphere	0
Mrs. Sharmin Palsetia	Coordinator in the Nayi Disha Surveys Project - Pune	Nayi Disha	0
Mrs. Swatee Sarwate	Educational Consultant	HEM Gurukool. Pune	0
Dr. Vaishali Joshi	Member of Trustee Board	Socio-Economic Development Trust	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
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**3.6 – Extension Activities**

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteering as Writer for Blind students.	Department of Marathi with SSGM School, Pune	1	55
Fund raising and spreading awareness	Department of English with Connecting NGO	1	500
Community asset mapping	Department of English with Aasra Foundation	1	2
Teaching programme	Department of English with Aasra Foundation	1	7
'Declutter and Donate' Drive	Law Club of Department of Accountancy and Swach	1	11
Certificate Course in Community Engagement-Awareness sessions on Menstrual Hygiene in PMC schools.Global Goodwill Ambassador	Department of Accountancy-NGO Spherule Foundation	1	25
Sponsoring one day picnic for creche children	Department of Accountancy-NGO DeepGriha Society	1	50
Stationery Collection and Donation drive	Department of Accountancy and NGO -DeepGriha Society	1	6
Volunteering at Eye Check Up Camp	Department of Accountancy and NGO -DeepGriha Society	1	7
Skill building workshop -cloth bags making as an initiative towards	Department of Accountancy and NGO -DeepGriha Society	1	1

Income Generation Program.

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Student Welfare SPPU	Swachhata Pakwada, Tree Plantation, Campus Cleanliness drive, Canteen Cleanliness drive, Hindi and Marathi Slogan Competiton and Poster Making Competition on Swacch Bharat Theme: Forest and water conservation. Best out of Waste Workshop on Godhadi Ma	66	859
Swachh Bharat	NSS	Guest lecture on Innovative Techniques for Waste Recycling and Energy Conservation	4	88
Grren Trek cum Cleanliness drive	Adar Poonawalla Foundation	Cleanliness drive on Parvati Hill on 22nd December. The students cleaned and collected 25 bags full of garbage	3	25
Beti Bachav Beti Padhav	NSS under SPPU	Street Play and Guest Lectures on Women Development,	15	100

		Cyber fraud crimes and complaints against women		
Project Pandita	Sociology Department and NGO Majhi Maitrin Charitable Trust	The girl students accompanied by their teachers visited our college and interacted with the Principal, teachers and students. They are working towards the empowerment and upliftment of women of underprivileged sections of Society.	2	24
Certificate Course in Community engagement	Social outreach partner NGO Spherule Fundation and Accountancy Department of our College	Conducted awareness drive on Menstrual Hygiene in PMC Schools. They also trained students of other areas of Community engagement in prevention of Child Maltreatment by conducting sessions on My Body is My Body as Global Goodwill Ambassadors in PM	4	25
Certificate Course under Gender and Development	Womens Studies Centre SPPU	Reading Statistical Reports and documents showing inequality. Looking at school level textbooks and curriculum to identify Gender Bias. Preparing small handbills, speeches,	3	40

posters , skits  
and roleplays  
showing where  
gender bias  
operates in our  
socei

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### 3.7 – Collaborations

#### 3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Communication skill	1	0	31
Web development,seo skills	1	0	61
Usage of sticker console	1	0	33
Usage of console and artistic skills	1	0	32
Drawing,usage of sticker console	1	0	16
sketching,usage of hike sticker console,artistic skills	1	0	16
Feedback-Learned to become punctual and communication skills were developed	1	0	35
Sketching,usage of hike sticker console,artistic skills	1	0	32
Sketching,usage of hike sticker console,artistic skills	1	0	31
popularising the concept of IOT,ML,brand awareness	1	0	61

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#### 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Mitti Ke Rang	Internship	Mitti Ke Rang	22/08/2019	05/03/2020	15
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Psychology	30/04/2019	Running a PG Diploma Course in Dance Movement Therapy in collaboration with Artsphere and Creative Movement Therapy Association of India (CMTAI)	18
Psychology	01/08/2019	Running a Certificate Course in Mindfulness Based Counseling- Listening with Embodied Presence in collaboration with Just Being Centre	20
Psychology	01/10/2019	Running a PG Diploma Course in Clinical Music Therapy in collaboration with The Music Therapy Trust (TMTT), New Delhi	7
Psychology	28/03/2019	Running a Certificate Course in School Counseling in collaboration with Drishti Pvt Ltd.	42
Psychology	23/08/2019	Running a Career Counseling Program for 10th std students of Sadhu Vasvani School in collaboration with Safe Stories	153
Accountancy	01/02/2019	Investor Awareness Programme (NGO - Deepgriha on 28th November 2019)	41
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
570000	559812

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Class rooms	Existing
Campus Area	Existing
Seminar halls with ICT facilities	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21	Fully	3.7.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17566	1710564	455	81956	18021	1792520
Reference Books	45965	8018898	543	227534	46508	8246432
e-Books	313500	0	0	0	313500	0
Journals	43	61910	0	66986	43	128896
e-Journals	6000	0	0	0	6000	0
Digital Database	4	778314	0	5900	4	784214
CD & Video	3071	230137	145	2700	3216	232837
Library Automation	4	649456	0	0	4	649456
Weeding (hard & soft)	7518	75759	0	0	7518	75759
Others (specify)	6055	216199	252	49083	6307	265282

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Swatee Sarwate	File: Symbols of components and devices in Electronics	MOODLE	19/06/2019
Swatee Sarwate	URL: How to find value of resistance through colour code ?	MOODLE	19/06/2019
Swatee Sarwate	Lesson: Testing of all Components	MOODLE	19/06/2019
Swatee Sarwate	File: Components and CRO Sheets	MOODLE	20/06/2019
Swatee Sarwate	File: Sem 5 Politics and the English Language	MOODLE	25/06/2019
Suhaile Azavedo	URL: Thermocouple	MOODLE	25/06/2019
Swatee Sarwate	URL: Differnce between Sensor and Transducer	MOODLE	26/06/2019
Swatee Sarwate	Viva questions	MOODLE	27/06/2019
Swatee Sarwate	Transient analysis of RC circuit	MOODLE	27/06/2019
Anitha Menon	Principle of Digital Electronics-I	MOODLE	27/06/2019
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	222	6	221	7	0	38	8	100	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>222</b>	<b>6</b>	<b>221</b>	<b>7</b>	<b>0</b>	<b>38</b>	<b>8</b>	<b>100</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
795000	706368	210000	204855

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

St. Mira's College For Girls Policy on I.T Usage of Computers Electronic Devices in the College Campus Applicable to all employees, AMC in charge students of St. Mira's College For Girls, Pune ) List of offences - 1. Tampering with computer source documents, records developed software. 2. Hacking with computer system. 3. Usage of the password, digital signature or other unique identification of another person. 4. Acts of cyber terrorism 5. Publishing information which is obscene / defaming someone or any organization in electronic form. 6. Failure to maintain required records 7. Failure/refusal to comply with orders 8. Securing access or attempting to secure access to a protected system 9. Usage of social media , e mail facility, internet browsing for personal reasons during working hours. 10. Downloading of illegal software 11. Attachment of any device that could bring virus or damage to college computers. 12. Formatting of any computer in the college without permission. 13. Installation of software in college computers without permission. 14. Installation of software purchased by College on personal devices. 15. Servicing of personal devices with the help of AMC employees. 16. Usage of computer peripherals ( printers, scanners etc.) for personal work. 17. Usage of mobile phones in class / lectures 18. Usage of music/ any entertainment at any of the administrative blocks / classrooms/ Exam cell/ library without permission from the authorities. 19. Photography of any material from the college computers, particularly during online exams, practicals practical examinations. 20. Students are strictly prohibited to bring pen drives, mobiles/camera or any other electronic device into the examination hall / tests.

[http://www.stmiracollegepune.edu.in/images/pdf/Policies\\_Maintenance-of-Classrooms.pdf](http://www.stmiracollegepune.edu.in/images/pdf/Policies_Maintenance-of-Classrooms.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	St. Miras College for Girls, Pune	108	514400
Financial Support from Other Sources			
a) National	Social Welfare Justice Scholarships and Freeships	115	905565
b) International	-	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Dr. M. R. Jayakar Employability Skills Programme[20 Sessions 13 Resource Persons]	20/11/2019	60	Savitribai Phule Pune University
Soft skills Development-Placement Cell	22/07/2019	57	The Maharashtra Association of TPOs- MatPO aptitude Idol-2019
Soft skills Development-Placement Cell	31/07/2019	282	Soft skills session by Prof.Subramanyam Degala M from ISBM on Resume Writing, Group Discussion, Personal Interview
Soft skills Development-Placement Cell	20/08/2019	152	Soft-Skill Development by Miss. Pooja Kashid, HR operation, consultant at MNC -All Script on S.P.O.T. Yourself
Soft skills Development-Placement Cell	24/08/2020	98	Mock aptitude test conducted by Mr. Yogesh Borse, Area Manager, and ICFAI Business School
Soft skills Development-Placement Cell	17/09/2019	54	Guest lecture on Careers in Aviation by Capt. Dharamraj Shukla, Commercial Pilot, Jet Aviation and Ms. Delnaz Dalal, Cabin Crew, Jet Aviation.
Soft skills Development-Placement Cell	11/01/2020	28	Guest lecture on 'Corporate Expectations' by Mr. Prashant Somani, Corporate Trainer, PIBM, Pune
Workshop on 'Access to Employability'	29/08/2019	190	Barclays and National Skills Development Centre
Credit Course in Civil Commando Training (03 Batches)	01/07/2019	72	Indian Military Training Centre
Credit Course in Civil Commando Training (03	09/07/2019	59	Indian Military Training Centre

Batches)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Lecture on "Competitive Exams for Government Posts in India" on 20th September 2019 Organised by the Civil Services Guidance Cell of St. Miras College	70	0	0	0
2020	"Workshop on Right to Information '10th February 2020' Civil Services Guidance Cell in association with the student campus ambassadors from St. Mira's of Pune Concern for Governance Trust"	50	0	0	0
2020	Guest Lecture on "Introduction to Civil Services" on 1st February 2020 by the Civil Services	60	0	0	0

	Guidance Cell by Mr. Jawwad Kazi				
2019	National Accounting Talent Search 2019-20	75	0	75	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
31	31	36

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
5	154	38	23	223	92
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	16	BA	Humanities and Social Sciences	St. Miras College for Girls	MA
2020	4	BA	Humanities and Social Sciences	Modern College of Arts, Science and Commerce	MA
2020	1	BA	Humanities and Social Sciences	Indira Gandhi National Open University	MAPC
2020	1	BA	Humanities and Social Sciences	Indira Gandhi National Open University	MA
2020	1	BA	Humanities and Social Sciences	H. G. M. Azam College of Education	B.Ed.
2020	2	BA	Humanities	Arihant	B.Ed.

			and Social Sciences	College of Education	
2020	1	BA	Humanities and Social Sciences	School of Social Sciences and Humanities, CMR University	Msc.
2020	2	BA	Humanities and Social Sciences	Sadhu Vaswani Institute of Management Studies For Girls	MBA
2020	1	BA	Humanities and Social Sciences	Spicer Adventist University	B.Ed.
2020	1	BA	Humanities and Social Sciences	St. Xavier's College	Master's in Lifespan Counselling Psychology
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	27
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Day (conducted Yoga session)	Intra-collegiate	550
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	0	3250	Sakshi Nahar (F.Y.B.Com)
2019	Participation	National	1	0	4969	Muskan Bishnoi (TYBA)
2019	Participation (5th Place)	National	1	0	3278	Anushka Sarade FYBCom

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of St. Mira's College is constituted to represent students from all streams and classes. The students nominated to the council have to fulfil the criteria of good academic record as well as active participation in extra-curricular activities. This council is headed by an energetic student leader who ably coordinates and organises various events and activities of the college. She ensures participation of students from all streams in the college.

The council also aids various departments and clubs in the college in organising seminars and other inter-collegiate and intra-collegiate events.

The council regulates the discipline and decorum in the college and ensures that all students work in accordance with the rules and regulations of the college. The council is a reliable support system for students as well as the staff of the college. It provides the students with a platform to enhance their leadership qualities, team spirit, as well as event management skills. Students actively participate in academic and administrative activities throughout the year. Student editors Ayushree Nair and Khadija Lokhadwala (TYBA) for Student Magazine MIRAcles:

- o Conceptualized the theme of the magazine–The Mind Outside its Groove
- o Decided sub-topics like "Bachpan Much Fun", "Comic Strip" with cartoons
- o Designed the cover and page layout
- o Wrote the editorial
- o Edited and proofread. Wall Newspaper Mira Mirror: Every student of the SYBA A class contributed to a page on Instagram titled Humans of St. Miras. The Debate Club has student participation from across all streams. Student in-charge of the club is Shreya Humnabadkar (TYBA)•

The club introduced trending topics, extempore debates with rebuttals etc. and trained different teams to participate in inter-college competitions. Students organise and roll out cultural events, manage the functioning of the Green Club- helping in the organisation of lectures by eminent speakers, visits, cleanliness drives, campus beautification activities, and also put up a stall at the Annual Mira Bazar where pre-owned items are offered for sale and the proceeds for the same are utilised for social causes. Students of Third year and Final year Post graduation programme are appointed as Placement Representatives who ably organise placement drives and communicate the details of job offerings to their peers. They take up a leadership roles and execute events through proper planning, delegation, co-ordination and crisis management if situation demands.

Litwits: • Student co-ordinators Friyana Munshi and Shreya Humnabadkar (TYBA) along with the members of the club hosted events like the Sexist Cine Saga, Marvels of Musicals, slam poetry contest. The JNK (Japanese and Korean) group under Litwits hosted:

- o Sessions on Detective fiction in anime, Japanese Culture etc.
- o Organised the annual fest Kosufestin which students undertook all responsibilities right from marketing and publicity in colleges to designing of creatives, budget management, organisation of the programme, invitation of guests and judges, collaboration with organisations, social media coverage, and management of musical performances. The IQAC has student representation. Students participate in meetings and offer their views and express concerns relating to student community at regular intervals.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association was formally constituted in December 2018. The Alumni Committee is headed by Dr. Gulshan Gidwani as the Chief Patron followed by Mrs. Kashmira Parekh as President, Mrs. Asha Panicker as Vice President, Ms. Rupal Gesota as Secretary, Mrs. Gauri Mhalgi as Treasurer, Dr. Soniya Chavan, Ms. Elizabeth Kanade, Ms. Treta Lulla and Ms. Heshma Daryanani as Committee

members. In 2019-20, the Association initiated institution of award and cash prize for post graduate student (MCOM-Accountancy) standing first every year, to be given on Annual Prize Distribution Day. It has demonstrated an active involvement in various events, workshop, guest lectures and donations at college in a short span of time.

5.4.2 – No. of registered Alumni:

77

5.4.3 – Alumni contribution during the year (in Rupees) :

30750

5.4.4 – Meetings/activities organized by Alumni Association :

Ms. Prerana Polekar, a prestigious alumnus of Batch 2009-10 was invited for an interactive session with the students on career prospects on 25th January 2020 under 'Know Your Alumni'. The eminent sports personality and the Shiv Chatrapati awardee, Ms. Aparna Prabhudesai, a proud alumnus from the B.Com Department, 1990 batch was the Chief Guest for the Annual Sports Day Celebrations organized on 19th December 2019. Ms. Prabhudesai is first woman from Maharashtra to have summited the Mount Everest and holds the distinction of being Indias oldest woman on Mount Everest. Akansha Hirani, Anjali Abigail Vipparti and Munazza, alumni of psychology department were a part of team that conducted a workshop on stress management on 4th December 2019. Ms Rupal S. Gesota, our alumnus of 1995, BA-Economics, conducted a compulsory credit course on Yoga for the Post-Graduate students of our college across all streams in the second semester of 2019-20. The 2019-20 Alumni Meet was celebrated on 29th February, 2020. The Alumni Meet 2020 experienced the indomitable spirit of the Miraites as the past met the present. The Meet unfurled the milestones reached through the Annual Report presented by Mrs. Kashmira Parekh. The meet included: Cultural extravaganza by the present and alumni students, the Miss Alumni Contest and the felicitation of eminent Alumni for their valuable contribution to the institution were adorned in this year's meet. The Alumni Association took an initiative by organizing a webinar during the Covid-19 lockdown on 17th June, 2020 through 'Entrepreneurship for Tomorrow' for the college students. The webinar was jointly hosted by the alumni college committee coordinator Dr. Dimple Buche and President of Alumni Association, Ms Kashmira Parekh. The webinar saw three esteemed alumni as speakers- Dr. Sunita Adhav, Principal of Modern law College, Pune, Ms.Kirti Jaiswal, HR Project Manager Vmware, Bangalore and Ms. Mihika Bhanot , International Image Consultant and Entrepreneur who are experts in their respective fields. Dr. Sunita Adhav gave an insight about the careers in Law, Ms.Kirti Singh laid emphasis on Linked profile and intership and also gave six steps for cracking an interview to our student participants. Ms.Mihika Bhanot shared the importance of soft skills for personal growth and transformation. On the anvil, is the introduction of online registration facility for our esteemed alumnus through the institutions' website. Alumni Association aims to provides a platform to all students old and new to meet and once again relive the vibrant college life.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The IQAC has been instrumental in promoting quality in all aspects of the institution. • The IQAC coordinator updates the members on the various developments and changes proposed by NAAC. • The members of the IQAC committee have been assigned to handle the different criterions under the new format of

AQAR. • Strengthening of each Criterion Administration through the inclusion of sub committee members for detailed management of the different criterions. • Regular meetings of the IQAC committee and sub committees are held to ensure all aspects of the criterions are covered. • Supporting documents and annexure are maintained systematically by criterion sub committees • The IQAC ensures submission of filled annual API forms of all the faculty members. • The IQAC has also been instrumental in compiling data for NIRF and RUSA. Examination Committee: • The Chief Controller of Examination( the Principal), follows a fair policy in delegating the various responsibilities of the examination department to the members of the examination committee. • Members of the Examination Committee meet regularly to discuss the smooth and error free functioning of the examination department. • Decisions are taken after discussions on conduct of online examination, paper setting, semester end examination(backlog and regular), supervision turns, paper assessment, moderation guidelines, marks verification finalization , declaration of results and result analysis. • Decisions on unfair practices are taken after consultation with the members of the examination committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Formation of the reserach committee considting of senior faculty members for mentoring and encouraging reserach Conduction of FDP on research methodologies Dissemination of information on grants and fellowships
Curriculum Development	New Programmes in the First Year were started in the academic year. The institution aimes at increased employment and skill development of students through globally compitive curriculum. Adoption of the LOCF for the revision of the curriculum
Library, ICT and Physical Infrastructure / Instrumentation	Teaching faculty's enhanced ICT use was demonstrated through development of E content on Moodle, Institutional (LMS). Class rooms for undergraduate and post graduate courses were installed with smart boards. 'Vriddhi' software installed in the administrative office streamlined the admissions of UG and PG courses and helped in generating attendance sheets.
Teaching and Learning	The quality of teaching learning has been further enhanced by use of ICT by faculty in most of the disciplines. The Learning Management System(LMS) Moodle was installed to accentuate learning abilities. Teaching faculty took initiatives to carefully plan sustainable course outcomes for

enhancing employability of students. Student mentoring was taken up as an important area of action to fulfill the objectives of emotional, academic and physical wellbeing of the students. Mentoring aims at helping students into gaining successful careers. The plan of action for mentorship expects mentors to meet each mentee personally at least twice per semester and gradually scale it up to a hundred percent mentoring. The quality of teaching was also positively influenced by motivating teachers to register for online courses offered on the SWAYAM and ARPIT platforms. The installation of smart board has facilitated the faculty to make teaching more interesting and interactive. Blended Learning :Moodle, LMS gave the students exposure to different learning environments and made learning effective and efficient. Moodle facilitated in sharing study material, self assessments exercises for conceptual understanding and communicating flexi test results. Independent Learning:Lecture capturing method has been initiated for the benefit of the students

**Admission of Students**

The Admission process is systematic, streamlined, transparent computersied and strictly based on merit. Information regarding the admission process is published in the Annual prospectus and the College website. As the College is a Linguistic Minority (Sindhi) College, 50 seats are reserved for Sindhis. The College also aims at inclusivity by admitting students from diverse economic, social, cultural, regional and national background with a special sensitivity to the differently abled to its courses. Remaining seats are filled in accordance with Government and University of Pune Guidelines for General and Reserved categories. No Capitation fees (not even for Management Quota Seats) are ever taken for admissions.

**Examination and Evaluation**

To enhance the confidentiality, security and transparency of our evaluation system the following measures have been adopted: An Automated Examination Timetable Scheduler to generate the examination timetable for every class and every examination. Question Paper Picker to

eliminate every possible chance of question paper leakage The question paper picker is linked to the exam timetable scheduler. An Advanced Online Examination Module that goes beyond theoretical knowledge evaluation techniques by including the interpretation of Pictures, Videos, Graphs, Mathematical symbols, audio clips, news downloaded with the help of the TV tuner card, etc. This has helped eliminate malpractices during examinations by administering multiple sets of question papers to a single class, store a large number of and a variety of questions, and provides immediate performance scores to students.

2. Implementation of Choice Based Credit System with Grading

3. Our system permits the students to offer additional/value added courses and acquire more than the required number of credits, depending upon the learner's aptitude. The grades of these are reflected in the final year result sheet.

4. Some ICT enabled innovations to facilitate the processes in the examination cell like the Question Paper Picker, Examination timetable scheduler, Flexi test paper generator, and Advanced online exam software have been incorporated

5. Increased security

- The mark sheet (since June 2012) carries a hologram as a security feature. It has 10 features, including micro and laser readable features.

6. Xerox copy of Answersheet A photo copy of the answer sheet is provided on receiving an application from the candidate for verification or revaluation in a prescribed form and on payment of fees, as per SPPU Ordinance 184(A) since 2013.

7. Redesign of Answer sheet - Answer sheets have been redesigned to ensure accuracy when assessment is carried out by examiners as well as moderators.

8. Some Processes introduced in the Examination Cell to ensure efficiency, accuracy, etc.

- Mark sheets are provided to subject teachers for internal assessment. Submission of the marks in a printout of the mark sheet ensures that there are no changes/alterations made to marks entry at any point of time.
- To ensure transparency, internal mark sheets are countersigned by students to make them aware of their

internal marks. • Examination forms are filled online. • A masking strip has been designed to carry out the masking of answer sheets of students. • Stationery has been designed for various functions in the examination process: (i) for paper setting (ii) for printing of Question Papers (iii) for evaluation of answer sheets. 9. Continuous Internal Assessment through online testing and flexi -tests 10. Adherence to declared examination schedules with respect to online form filling, conduct of examinations and declaration of results. 11. Systematic Management of the PreExamination, the Examination and the PostExamination Processes as well as the Grievance Redressal Mechanism under Autonomy.

**Human Resource Management**

Total Autonomy is entrusted with the teachers to experiment with innovative teaching methods, evaluation and assessments. The principal and the faculty jointly plan and initiate activities that are student centric and future oriented. The principal encourages and motivates faculty to organize and attend professional development programs. Regular mentoring exercises are done by senior faculty and staff members for junior faculty and staff member.

**Industry Interaction / Collaboration**

Regular industry academia interface programmes are organized to bridge gaps in the industry requirements and to strengthen relations with industry. The Board of Studies for each subject has at least one member having an industrial/professional background. They provide a critique of and inputs for curriculum construction and delivery. This helps the College and faculty to stay abreast of the latest developments in Industry. The Evaluation involves business plans, research based studies, visits to various industries or corporate offices helping the students to evolve from theoretical understanding to its practical application. Several MOU's and collaborations for Internships Research and Outreach have been formalized to strengthen the association with the Industry. The formation of the Alumni Association has helped in identifying mentors from the Industry for our students

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The feedback mechanism provides vital inputs for our planning and development. We have developed An Automated Feedback Mechanism for both academic and administrative matters. Coursespecific /staff specific/ infrastructure specific/ amenities specific responses are solicited and analysed by the Principal. The results of the analyses are discussed with the Departmental Heads as well as with individual staff members for performance appraisal and improvement.</p>
<p>Administration</p>	<p>Web - based college administration system - especially admissions            Computerisation of all documentation and routine jobs            Online Classroom Mapping to enable the teacher to login and check approved/ confirmed status for Auditorium and A.V rooms.            Automated Feedback Mechanism To track every minute detail regarding the academic and the administrative systems employed by the institution and use these for necessary corrective measures. CCTV surveillance for security. A well stated policy on I.T and usage of electronic devices in the college campus, applicable to all employees</p>
<p>Finance and Accounts</p>	<p>Our Accounts are computerized and we follow the Tally 9 package and make use of Internet Banking.</p>
<p>Student Admission and Support</p>	<p>We have Web based admissions, online filling of admission forms, Examination forms, Digitalised Library, Smart classrooms, a dedicated wifi silent zone, and IT labs, SLIM Software, INFLIBNET, EBSCO, reprographic facilities, including audiovisual aids and facilities for the visually impaired. We have an audio library and specially designed Learning and Testing modules in audio format for visually impaired students. • For Teaching, Learning and Evaluation, we have: a) Online Study Material Repository of study material such as power points, diagrams, charts, etc. prepared by teachers for independent use by students. b) Online Interactive Workbooks especially suitable for subjects in which answers are in sequential order (for e.g Mathematics, Accounts, Grammar). The student is able</p>

to monitor her own performance, detect her weak areas and can access her scores immediately. The software is customized that it provides clues and aids for solving the problems before giving the solutions. c) 'Result Progress Software' that makes it possible to study the incremental academic growth of different categories of students. The graph generated by the software clearly indicates the learning curve of the student over a period of time. Such monitoring of the student's progress ensures timely rectification of learning / teaching / evaluation methods. Teachers have used this information to gauge the strengths and weaknesses of the incumbents, paying special attention to their weak areas and encouraging their strengths.

**Examination**

To enhance the confidentiality, security and transparency of our evaluation system the following measures have been adopted: An Automated Examination Timetable Scheduler to generate the examination timetable for every class and every examination. Question Paper Picker to eliminate every possible chance of question paper leakage. The question paper picker is linked to the exam timetable scheduler. An Advanced Online Examination Module that goes beyond theoretical knowledge evaluation techniques by including the interpretation of Pictures, Videos, Graphs, Mathematical symbols, audio clips, news downloaded with the help of the TV tuner card, etc. This has helped eliminate malpractices during examinations by administering multiple sets of question papers to a single class, store a large number of and a variety of questions, and provides immediate performance scores to students.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Snober Satarawala	FDP on Learning Management System	International Business School	851

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	FDP -Modes on Online Teaching using ICT Tools	-	04/05/2020	05/05/2020	80	0
2020	International One week FDP- Research Made Easy: Tips, Tools and Technologies	-	18/05/2020	23/05/2020	165	0
2020	-	"Change your Attitude, Change your Altitude"-Dr. Manju Nichani	26/12/2019	26/12/2019	0	36
2020	-	"Meditation and Spirituality"- Sister Shanti Brh makumari	27/12/2019	27/12/2019	0	32

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Program Regular	1	05/11/2019	18/11/2019	14
Refresher Program through Swayam	1	01/11/2019	15/01/2020	137

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
36	14	30	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
01	01	0

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Periodic internal and external financial audits by domain experts are conducted to: 1)Check accuracy in maintenance of accounts 2) Identify any errors or omissions 3)Verify adherence to various regulations

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sadhu Vaswani Mission Scholarships, Prizes, Nichal Israni Foundation,	514400	Needy Students, Need cum Merit, Scholarship to Sindhi Students, Scholarship against fees
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6.4.3 – Total corpus fund generated

17500000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	1: Dr. Hrishikesh Soman, Principal Symbiosis College, Pune 2er K, IQAC Co-ordinator, Fergusson College, Pune	Yes	IQAC
Administrative	Yes	1: Dr. Hrishikesh Soman, Principal Symbiosis College, Pune 2: Dr. Sameer K, IQAC Co-ordinator, Fergusson	Yes	Financial Auditors

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• They have instituted freeships and awards for students excelling in Academics, Sports and Cocurricular Activities • Interaction with parents at regular intervals especially for slow learners, students with poor attendance and students with special needs. • Parents are invited for all major functions like annual prize distribution, annual sports day, Annual convocation, Student Council installation ceremony etc.

## 6.5.3 – Development programmes for support staff (at least three)

-

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Credit Courses focusing on skill development and employability were conducted. • LMS Moodle has been introduced as a part of ICT based learning methodology. • The subjectwise result analysis is shared with the faculty who accordingly initiate various steps for improvement of student performance. • The Placement cell of the college through networking and industry interactions, have brought about a considerable increase in both the quantity and quality of student placements.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Students Seminar organised by the English Department on Questioning Attitudes and Labels: Mental Health Versus Madness	10/12/2019	10/01/2020	11/01/2020	200
2019	Annual International Dance Movement Therapy Conference titled Movement and other Arts for Well-	30/10/2019	30/11/2019	01/12/2019	200

	Being				
2020	National Seminar organised by the Sociology Department on Understanding Indian Cinema	23/12/2019	23/01/2020	24/01/2020	100
2020	Inter-Collegiate PG students Seminar organised by the Economics Department on India 2020 - Vision and Reality	22/01/2020	22/02/2020	22/02/2020	61
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachav Beti Padhav NSS under SPPU (Street Play and Guest Lectures on Women Development, Cyber fraud crimes and complaints against women)	09/03/2020	09/03/2020	115	0
Certificate Course under Gender and Development Women's Studies Centre SPPU Reading Statistical Reports and documents showing	01/07/2019	28/02/2020	40	0

inequality.  
Looking at  
school level  
textbooks and  
curriculum to  
identify Gender  
Bias. Preparing  
small  
handbills,  
speeches, pos

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

73 percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	9
Provision for lift	Yes	9
Ramp/Rails	Yes	9
Braille Software/facilities	Yes	0
Rest Rooms	Yes	9
Scribes for examination	Yes	9
Special skill development for differently abled students	Yes	9
Any other similar facility	Yes	9

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/12/2020	1	Department of Accountancy and NGO - DeepGriha Society	Skill building workshop -cloth bags making as an initiative towards Income Generation Program.	1
2019	1	1	01/12/2020	1	Department of Accountancy	Volunteering at	7

					untancy and NGO - DeepGriha Society	Eye Check Up Camp	
2019	1	1	01/12/2020	1	Department of Accountancy and NGO - DeepGriha Society	Stationery Collection and Donation drive	6
2019	1	1	01/12/2020	1	Department of Accountancy-NGO DeepGriha Society	Sponsoring one day picnic for creche children	50
2019	1	1	01/12/2020	1	Department of Accountancy-NGO Spherule Foundation	Certificate Course in Community Engagement-Awareness sessions on Menstrual Hygiene in PMC schools.Global Goodwill Ambassador	25
2019	1	1	01/12/2020	1	Law Club of Department of Accountancy and Swach	'Declutter and Donate' Drive	11
2019	1	1	01/12/2020	1	Department of English with Aasra Foundation	Teaching programme	7
2019	1	1	01/12/2020	1	Department of English with Aasra Foundation	Community asset mapping	2
2019	1	1	01/12/2020	1	Department of English with Conn	Fund raising and spreading	500

					ecting NGO	awareness	
2019	1	1	01/12/2020	1	Department of Marathi with SSGM School, Pune	Volunteering as Writer for Blind students.	55
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#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Sanctuary	15/06/2019	14/09/2019	1500
Sanctuary	15/11/2019	10/02/2020	1500
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Green Club a voluntary initiative of faculty and students promoted to advocate to the latter and engage them in activities based on the principles of 3 Rs : Reduce, Reuse and Recycle conducted following activities: 1) Students Orientation and Newspaper Bag Making Activity: On 6th July 2019, the Club organised this event for the first year students of all streams, as a part of the Student induction Programme. 670 newspaper bags made by students with a Red Dot inscribed on it were placed in all the washrooms for sanitary napkin disposal 2) Eco friendly Ganpati Idol making and Visarjan: The volunteers made a 6 Kg Ganesh idol of shaadu mitti. On the 5th Day eco-friendly anesh Visarjan was done by immersing Bappa in a water tub. This water was utilized for watering the flower beds in the garden thereby passing on the message of avoiding pollution of any water body. 3)NSS department with 11 volunteers and 2 teachers went to Sadhu Vaswani Mission's Gurukul School for tree plantation. On 20thJanuary, volunteers reached the school at 12.15 pm. High CO2 absorbing plants were chosen for tree plantation. Neem, Peepal, Amala, Saptaparni were planted as they are high CO2 sequesters and good water purifiers. The suitability of plants in the given ecosystem was also considered. Total 20 saplings - 10 neem, 5 peepal, 3 amala and 2 saptaparni were planted. 4) Green Trek cum Cleanliness Drive: For the second year in succession this event which was supported by the Adar Poonawalla Group in the form of gloves, masks and access to their waste disposal vans at Parvati Hill on 22nd December 2019. 5) Swachhata Pakhwada: To commemorate Mahatma Gandhis 150th birth anniversary and to sensitize the staff and students about the importance of cleanliness a Swachhata Pakhwada was observed by the club in co-ordination with the NSS department. from January 16-31, 2020. Poster making Competitions on the theme Swachha Bharat by the Department of Economics, Business Economics and Banking and on Slogan Writing on the theme - Water and Forest Conservation in Marathi and Hindi respectively were conducted by the Club.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best practice 1: Title: Institutionalizing promotion of universal values and ethics While we do not compromise on our excellence in academics and

extracurricular activities, our USP continues to be the promotion of ideals and values. For nearly fifty years, our Sanctuary Period, has been our pride. Under Autonomy it has now been institutionalized as our credit based course on promotion of universal values and ethics Objectives: i) To emphasise on character building education in the midst of all our academic pursuits ii) To foster the ideals of simplicity, service and prayer which remain at the root of all our developmental activities. iii) To train the students not only to sharpen their intellect, but also sensitize their hearts through social and community service iv) To help fructify our character building endeavours we have institutionalised a wellstructured Value Education course which is compulsory for all our students. Best Practice 2: Title:Mental well being program Launched in July 2019, the Mental Well-bring Program for students of St. Mira's College for Girls, Pune is a full-time program initiated by Department of Psychology to address mental health needs and concerns of the students. Promotion, Prevention, and Intervention are the three major arms of this program. Increase awareness about four major themes: Stress Depression, Anxiety, and interpersonal relationships 2. To help students identify various mental health concerns faced by them 3. To reduce stigma amongst students around mental health needs and concerns 4. To encourage help seeking and bridge the gap between students and College counsellor 5. To enhance sensitivity and empathy about mental health needs and concerns 6. Identify students displaying early signs and symptoms of a mental health concern and provide early intervention 7. To integrate life skills listed by WHO through awareness sessions, support groups and counselling services. Over 1800 students have taken benefit of the program in the the year 2019-20.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.stmiracollegepune.edu.in/images/pdf/institutional-best-practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Details of the performance of the institution distinctive to its vision, priority and thrust The vision of our revered Founder, Sadhu T. L. Vaswani was to provide a holistic, value based education to our students through the triple training of the Head, Hand and Heart. Keeping this vision in mind, our institutional performance focusses on academic enrichment, skill development and employability. The training of the on enhancement of the students' intelligence quotient in the form of introduction of new academic programmes MSc (Computer Science) and MCom (Advanced Accountancy Taxation) courses for academic enrichment like Diploma in Dance Movement in collaboration with Artsphere and the Creative Movement Therapy Association of India, Certificate Course in Mindfulness Based Counselling: Listening with an embodied presence, Certificate Program in Financial Markets Sales Operations, Strengthening of the Centre for Women Entrepreneurs (CWE) Incubation Centre in collaboration with Tata Institute of Social Sciences, Mumbai and Centre for Social Entrepreneurship for supporting startup ventures and fostering entrepreneurship. We recognise multiple intelligence amongst students and hence provide courses like Disability Awareness Inclusion in collaboration with Ekansh Trust, Listening Skills (Life Skills), Advanced Image Management (Personality Development), Spoken English and Basic Spanish (Linguistic Skills), Research Methodology (Analytical Skill). Courses like Adventurous Sports, Salsa Styling, Dance Burlesque and Kathak have been introduced for enhancing students' kinesthetic skills. We impart training of the Hand via : • Conduct of short credit courses like Embroidery (aesthetic skill) • Raise students' environment

consciousness (conduct of workshops on newspaper bagmaking for general use and sanitary napkin disposal, ecofriendly Ganesh idolmaking, community engagement with NGOs like 'Jeevitnadi' Living River Foundation) • Conduct of NSS programmes like 'Shramdaan', blood donation camps, cleanliness rallies, safe garbage disposal drives, organ donation awareness programmes (to sharpen ethical values and develop social responsibility amongst students). The training of the Heart uplifts the emotional and spiritual quotient of the student via: • Daily conduct of Sanctuary period for inculcating moral and ethical values, building character, imparting reverence for all forms of life and developing in the students life coping skills. Under Autonomy, we have institutionalised it as a compulsory credit based course. • Establishment of a Counselling Cell for our students with access to professional individualised counselling services relating to careers, emotional/personal issues in a nonjudgemental, safe and confidential environment. • Community engagement in collaboration with NGOs like 'MittiKe Rang' and 'Charitable Trust (women empowerment)', ' (Pawzeeble and Indies Project for welfare of stray dogs), 'Deep Graha' Society (betterment the lives of informal communities), 'Prayatna' (For people with special needs), Connecting (Mental Health and Suicide Prevention), Centre for Mental Health Services for School Counseling Remediation in collaboration with Teach for India.

Provide the weblink of the institution

<http://www.stmirascollegepune.edu.in/images/pdf/institutional-distinctiveness.pdf>

#### **8.Future Plans of Actions for Next Academic Year**

1) Introduction of new Additional Credit Courses focusing on vocational competence 2) Collaborating with local community based organisations for increasing Institutional Social Responsibility. 3) Strengthening Feedback mechanism on curriculum 4) Introducing LOCF based curriculum revision 5) Strengthening the mental well being program for students and staff 6) To initiate Governmental collaboration for incubation and startups by the CWE