

**A PROJECT REPORT ON**  
**"LEGAL ASPECTS IN HUMAN RESOURCE"**  
**EMPLOYMENT RECRUITMENT AND RECORD**  
**MANAGEMENT**

**SUBMITTED TO**

**St. Mira's College for Girls, Pune**

**Autonomous (Affiliated to Savitribai Phule Pune University)**

**UNDER THE GUIDANCE OF**  
**PROF. ABHRADITA CHATTERJEE NAHVI**

**FOR THE PARTIAL FULFILLMENT OF BACHELOR**  
**OF BUSINESS ADMINISTRATION**  
**(S.Y.B.B.A 2023-2024) SEMESTER – III**

**BY**

**Shreya Mishra (9165/ B 221060)**

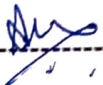


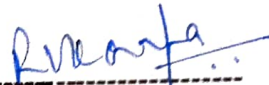
**SADHU VASWANI MISSION'S**  
**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Reaccredited by NAAC- A Grade, cycle 3**


[ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA, BBA(CA)]  
6, Koregaon Road, Pune-411001. [INDIA]


### CERTIFICATE

This is to certify that Ms. Shreya Mishra (9165/B 221060) has successfully completed a Project titled Business Exposure in Employment Recruitment and Record Management in HRM specialization. The same constitutes a part of S.Y.B.B.A curriculum for the academic year 2023-2024

  
-----  
Project Guide  
(Abhradita C Nahvi)

  
-----  
Course Coordinator  
(Mrs . Rekha Kankariya)

  
-----  
External Examiner  
(Gurmeet Kaur  
Rajpal)

  
-----  
Student Sign



### ACKNOWLEDGEMENT

Firstly, I would like to thank our principal Dr. Jaya Rajgopalan, our Legal Aspects in Human Resources professor Mrs Abhradita C. Navhi and St