



**KINDLE THE LIGHT**

A PROJECT REPORT OF  
**BUSINESS EXPOSURE IN HUMAN RESOURCE**  
**SPECIALIZATION**

EMPLOYEMENT RECRUITMENT AND RECORD  
MANAGEMENT

SUBMITTED TO

St Mira's College for Girls, Pune

Autonomous (Affiliated to Savitribai Phule Pune University)

UNDER THE GUIDANCE OF

**PROF. ABHRADITA CHATTERJEE NAHVI**

FOR THE PARTIAL FULLFILLMENT OF BACHELOR

OF BUSINESS ADMINISTRATION

(S.Y.B.B.A 2023-2024) SEMESTER-IV

**BY: ANUPAMA SHINGARE (9149/B221008)**



**SADHU VASWANI MISSION'S**

**St. Mira's College for Girls, Pune**

Autonomous (Affiliated to Savitribai Phule Pune University) Reaccredited by NAAC-A  
Grade, cycle 3 J ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA,  
BBA(CA)] 6, Koregaon Road, Pune-411001. [INDIA]

## **CERTIFICATE**

This is to certify that Ms. Anupama Shingare (9149/B221008) has  
successfully completed the Project titled Business Exposure in  
Employment Recruitment and Record Management in HRM  
specialization. The same in constitutes a part of S.Y.B.B.A curriculum  
for the academic year 2023-24.

*AN*  
19/04/2024

Project Guide

(Abhradita C Nahvi)

*Anupama Shingare*

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( *Dr Sandeep* )  
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