



**A PROJECT REPORT ON**  
**“BUSINESS EXPOSURE IN HR SPECIALISATION”**  
**EMPLOYEE RECRUITMENT AND RECORD MANAGEMENT**

SUBMITTED TO

St. Mira's College for Girls, Pune

Autonomous (Affiliated to Savitribai Phule Pune University)

UNDER THE GUIDANCE OF

PROF. ABHRADITA CHATTERJEE NAHVI

FOR THE PARTIAL FULFILLMENT OF BACHELOR OF  
BUSINESS ADMINISTRATION

(S.Y.B.B.A 2023-24) SEMESTER - IV

BY:


DEEPTI TRIVEDI (9103.B221018)



**SADHU VASWANI MISSION'S**  
**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University) Reaccredited**  
**by NAAC- A Grade, cycle 3**  
**[ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA,**  
**BBA(CA)] 6, Koregoan Road, Pune-411001. [INDIA]**

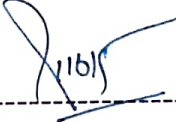
## CERTIFICATE

This is to certify that Ms. Deepti Trivedi (9103/B221018) has successfully completed in Project titled Introduction to Business Exposure in Employee Recruitment and Record Management in HRM specialisation. The same constitutes a part of S.Y.B.B.A curriculum for the academic year 2023-24.

  
19/04/2024

Project Guide

(Abhradita C Nahvi)

  
11/05/24

External Examiner

(Dr. Sandeep Rathod)

  
Jayak

Principal Incharge

(Dr. Jaya Rajagopalan)

  
D. Trivedi

Student sign

