



## A PROJECT REPORT ON

EMPLOYMENT RECRUITMENT AND RECORD MANAGEMENT

SUBMITTED TO

*St. Mira's College for Girls, Pune*

*Autonomous (Affiliated to Savitribai Phule Pune University)*

UNDER THE GUIDANCE OF

**PROF. ABHRADITA CHATTERJEE NAHVI**

FOR THE PARTIAL FULFILLMENT OF BACHELOR

OF BUSINESS ADMINISTRATION

(S.Y.B.B.A 2023-24) SEMESTER - IV



BY:

**GAURI GHULE (9152 / B221081)**

SADHU VASWANI MISSION'S  
St. Mira's College For Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)  
Reaccredited by NAAC- A Grade, cycle 3  
(ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA, BBA(CA))  
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## CERTIFICATE

This is to certify that Ms. GAURI GHULE (9152 /B221088) has successfully completed in Project titled Business Exposure in Employment Recruitment and Record Management in HRM specialisation. The same constitutes a part of S.Y.B.B.A curriculum for the academic year 2023-24.

*Av*  
19/04/2024

Project Guide  
(Abhradita C Nahvi)

*S*

External Examiner  
(Dr. Sandeep Rathod)

*Jayar*

Principal Incharge  
(Dr. Jaya Rajagopalan)

*Gauri*

Student Sign

