



## A PROJECT REPORT ON

### “BUSINESS EXPOSURE IN HR SPECIALIZATION”

EMPLOYEE RECRUITMENT AND RECORD MANAGEMENT

SUBMITTED TO

St. Mira's College for Girls, Pune Autonomous  
(Affiliated to Savitribai Phule Pune University)

UNDER THE GUIDANCE OF

PROF. ABHRADITA CHATTERJEE NAHVI

FOR THE PARTIAL FULFILLMENT OF BACHELOR OF BUSINESS  
ADMINISTRATION (S.Y.B.B.A 2023-24) SEMESTER - IV

BY:

SANIYA SAYYED

ROLL NO: (9134/ B221053)



**SADHU VASWANI MISSION'S St. Mira's College For Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University) Re  
Accredited by NAAC- A Grade, cycle 3 [ARTS, COMMERCE,  
SCIENCE, BSc (Computer Science), BBA, BBA(CA)] 6, Koregaon Road,  
Pune-411001. [INDIA]**

### **CERTIFICATE**

This is to certify that Ms. SANIYA SAYYED (9134/3221053) has successfully completed a Project titled Business Exposure in Employee recruitment and record management in HRM specialization. The same constitutes a part of B.Y.B.B.A curriculum for the academic year 2023-24.

*Dr. 19/04/2024*

Project Guide  
(Abhradita C Nahvi)

*Sandeep*

External Examiner  
(Dr. Sandeep Nahvi)

*Jaya*

Principal Incharge  
(Dr. Jaya Rajagopalan)

*Saniya*

Student sign

