



KINDLE THE LIGHT

A PROJECT REPORT ON

“A STUDY ON THE PROCESS OF RECORD MANAGEMENT IN AN ORGANIZATION”

SUBMITTED TO

St. Mira's College for Girls, Pune

Autonomous (Affiliated to Savitribai Phule Pune University)

UNDER THE GUIDANCE OF

PROF. KAJAL JAISINGHANI

FOR THE FULFILLMENT OF

BACHELOR OF BUSINESS ADMINISTRATION

(TYBBA 2023-24) SEMESTER-V

By: Siddhi Khese (22121/B211067)

Subject Code: BB42106C



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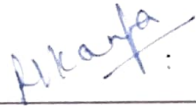
CERTIFICATE

This is to certify that Ms. Siddhi Khese (Roll No. 22121/ Seat No. B211067) has successfully completed project titled "A study on ^{Process of record management} ~~importance of payroll system~~ in an organisation" in Human Resource Specialisation. The same constitutes a part of the T.Y.B.B.A curriculum for the academic year 2023-24.



Project Guide

(Mrs. Kajal Jaisinghani)



Course Coordinator

(Mrs. Rekha Kankariya)



External Examiner

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Student Sign

