

TEACHTOLEAD®

07-09-2023

To,
Mariya Kakajiwala

Dear Mariya,

We are pleased to offer you the role of, **Intern, School and Community Relations**, a **Part-time** Internship with Teach For India - a project under Teach To Lead on the following terms and conditions:

1. **Period of Internship:**
The internship shall begin on **10th September 2023** and conclude on **31st December 2023** for this contract period. Teach For India works five days a week and alternate Saturdays.
2. **Location:**
Pune
3. **Compensation:**
This is an unpaid internship.
4. **Termination:**
 - Your internship may be terminated at any time, by either party giving the other one week's written notice or one week's compensation in lieu of notice.
 - Teach To Lead can terminate your internship without notice or compensation in lieu of notice on the happening of one or more of the following events:
 - If any declaration is given or information furnished by you to Teach To Lead proves to be false or if you are found to have willfully suppressed any material information;
 - On your being convicted of any felony or being, in the opinion of Teach To Lead, guilty of conduct which constitutes a failure to conscientiously attend to your duties or insubordination or disobedience of lawful instructions;
 - On your failure to attend for duty at all reasonable times;
 - On your failing to comply with any of the provisions of your internship or being unable to perform as per the expectations required in your role.
5. **Accommodation:**
Teach For India will not reimburse your travel from your place of origin and relocation expenses. Teach For India is unable to provide accommodation.

Mumbai Head Office:

Godrej One, 2nd floor, Pirojshanagar, Eastern Express Highway, Vikhroli (East), Mumbai-400079, India. Tel: +91 22 25194283/25194284

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6. Experience Letter:

An Experience Letter will be provided at the end of the internship, subject to a satisfactory completion.

Thank you.

Warm Regards,
Human Resources Team



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