



SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Reaccredited by NAAC- A Grade, cycle 4
[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]
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PU/PN/AC/015/(1962)
College Code:- 013

Circular No:- G15/IQAC/2023-24/27

Date:- 08.08.2023

CIRCULAR

On 12th August, 2023 a Guest lecture will be organized for Sy BCom students on 'Effective ways to write Business Reports' by the Business Student Department in Audio Visual Room.

J Chintan

Asst. Prof. Jyoti Chintan
Coordinator

Jayah

Prof. Dr. Jaya Rajagopalan
Principal Incharge



St. Mira's College for Girls, Pune
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Activity Report

Title: Guest Lecture on Effective ways to write Business Reports

Date: Wednesday, 12th August, 2023

Time: 11pm to 12pm

Number of Student Participants: 60

Venue: Audio Visual Room

Report:

Ms. Anoushka Sachdev Alumni serves as the technical coordinator for Northern Trust. The speaker focused on how to write a good business report, how to construct appropriate words for a report, she also emphasized that report writing needs a thorough knowledge and research of a subject.

She discussed about the significance of drafting reports for corporate entities and how they affect the reader's perception of the company.

It was very interactive session; learners got a useful overview to write a good report.



Asst. Prof. Jyoti Chintan
Coordinator



Prof. Dr. Jaya Rajagopalan
Principal Incharge



20+20+20 = 60 student

St. Mira's College for Girls, Pune
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Department of Business Studies

Event Name: Effective ways to write Business Report

Venue : AV Room

Time: 11.00 AM -12:00 P.M

Date: - 12/06/2023

Sybcam B

SR. NO	NAME	CLASS	SIGNATURE
1	3801 Chivanti Chadore	Sybcam B	Chivanti
2	3802 Iqra Tamboli	Sybcam B	Iqra
3	3803 Malaika Shaikh	Sybcam B	Malaika
4	3804 Aaditi Kalbhore	Sybcam B	Aaditi
5	3807 Akifa Sayyed	Sybcam B	Akifa
6	3810 Suhana Kazi	Sybcam B	Suhana
7	3812 Alena Benz	Sybcam B	Alena
8	3813 Alisha Shaikh	Sybcam B	Alisha
9	3814 Khushi Oswal	Sybcam B	Khushi
10	3815 Anjali Bhedneriya	Sybcam B	Anjali
11	3808 Ankita Chavhan	Sybcam B	Ankita
12	3809 Anuja Jadhav	Sybcam B	Anushka
13	3816 Anushka Pille	Sybcam B	Anushka
14	3817 Aanya Chavan	Sybcam B	Aanya
15	3818 Nitu Sen	Sybcam B	Nitu
16	3820 Donna Antheini	Sybcam B	Donna
17	3821 Firdosh Shaikh	Sybcam B	Firdosh
18	3822 Ishita Pawar	Sybcam B	Ishita
19	3823 Masina Baig	Sybcam B	Masina
20	3824 Mayuri Ashterge	Sybcam B	Mayuri

Total: 20 student

Jyoti
Ms. Jyoti Chintan

Co-ordinator

Jayah

Prof. Dr. Jaya Rajagopalan
Principal Incharge



St. Mira's College for Girls, Pune
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Department of Business Studies

Event Name: *Effective Way to Write Business Report*

Venue: *AV Room* Time: *11:00 A.M - 12:00 P.M* Date: *- 12/08/2023*

SR. NO	NAME	CLASS	SIGNATURE
21	Mohini Sawant	Sybcam B	<i>Mysawant</i>
2	Natasha Chavan	Sybcam B	<i>Natasha</i>
3	Priyanka Nigam	Sybcam B	<i>Priyanka</i>
4	Qudsiya Khurshi	Sybcam B	<i>Qudsiya</i>
5	Resham Salwe	Sybcam B	<i>Resham</i>
6	Riddhi Sauri	Sybcam B	<i>Riddhi</i>
7	Sateja Patil	Sybcam B	<i>Sateja</i>
8	Sayli Bangor	Sybcam B	<i>Sayli</i>
9	Sakshi Bangor	Sybcam B	<i>Sakshi</i>
A 10	Siddhi Karmakar	Sybcam A	<i>Siddhi</i>
11	Aasiya Shaikh	Sybcam A	<i>Aasiya</i>
12	Shreya Pandey	Sybcam A	<i>Shreya</i>
13	Siddhi Surve	Sybcam A	<i>Siddhi</i>
14	Priyanka Parag	Sybcam A	<i>Priyanka</i>
15	Apeksha Kumbhe	Sybcam A	<i>Apeksha</i>
16	Kajal Pall	Sybcam A	<i>Kajal</i>
17	Nensi Singh	Sybcam A	<i>Nensi</i>
18	Nakiya Kapadia	Sybcam A	<i>Nakiya</i>
19	Shruti Tuppe	Sybcam A	<i>Shruti</i>
20	Aanchal Pal	Sybcam A	<i>Aanchal</i>

Total: 20 students.

J Chintan
Ms. Jyoti Chintan
Co-ordinator

Jayak
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Principal Incharge



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Department of Business Studies

Event Name: *Effective ways to write Business Report-A*

Venue : *A/V Room*

Time: *11:00 A.M - 2:00 P.M*

Date: *12/08/2023*

SR. NO	NAME	CLASS	SIGNATURE
1	3613 Stella Ananthani	Sybcam A	<i>Stella</i>
2	3614 Nandini Dhadu	Sybcam A	<i>Nandini</i>
3	3615 Tanvi Poman	Sybcam A	<i>Tanvi</i>
4	3616 Keshish Hajre	Sybcam A	<i>Keshish</i>
5	3617 Akshita Kamble	Sybcam A	<i>Akshita</i>
6	3618 Ankita Gawere	Sybcam A	<i>Ankita</i>
7	3619 Dipika Pille	Sybcam A	<i>Dipika</i>
8	3620 Sanika Kamble	Sybcam A	<i>Sanika</i>
9	3631 Hiba Sheikh	Sybcam A	<i>Hiba</i>
10	3632 Ketki Shinde	Sybcam A	<i>Ketki</i>
11	3633 Latta Prajapati	Sybcam A	<i>Latta</i>
12	3634 Mehek Sinha	Sybcam A	<i>Mehek</i>
13	3635 Mehek Sharma	Sybcam A	<i>Mehek</i>
14	3636 Mithli Mishra	Sybcam A	<i>Mithli</i>
15	3637 Pooja Maurya	Sybcam A	<i>Pooja</i>
16	3638 Riya Uppadaya	Sybcam A	<i>Riya</i>
17	3639 Shradha Dhingre	Sybcam A	<i>Shradha</i>
18	3640 Anpita Madhwaraj	Sybcam A	<i>Anpita</i>
19	3641 Pooja Ghule	Sybcam A	<i>Pooja</i>
20	3642 Sherranni Ghule	Sybcam A	<i>Sherranni</i>

Jyoti
Ms. Jyoti Chintan

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Total: 20 Students

Jayah

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Photographs: Students attending the session

Title: A Guest Lecture on Effective ways to write Business Reports

Date: Saturday, 12th August, 2023

Picture: 1



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