

St. Mira's College for Girls, Pune
(Autonomous-Affiliated to Savitribai Phule Pune University)

6.3.1 EMPLOYEE WELFARE MEASURES- 2020-21

1.	During the Covid restrictions, the Teaching Staff could smoothly conduct their online classes as the college campus has <u>Free Wi-Fi facility</u> and each faculty has a domain email addresses.
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2.	Appointment of Counsellors for staff and students
	<p>The college has 1 full time and 1part time Consulting Psychologist to ensure <u>mental well- being</u> for the staff and students.</p> <p>Ms. Pooja Jain served as full time counsellor and coordinator Mental Well- being Program and Ms. Nupur Dhakephalkar served as part time psychologist. They provided counselling to 2 teachers.</p>



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
 [An Autonomous College Affiliated to the Savitribai Phule Pune University]
 [ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]
 6, Koregaon Road, Pune - 411 001. [India]
 Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PUPN/AC/015/(1962)
College Code No.: 013

APPOINTMENT ORDER

RefNo. E-3(TTY)2019-20 1.7.2019

To,
 Mrs. Jain Pooja,
 C-1001 Amar Ambience Society,
 Kavade Mala, Ghorpadi,
 SopanBaug, Pune.

Sub: Appointment as a Co-ordinator for the Mental Well Being Program

Madam,

I have the pleasure to inform you that you are hereby appointed as Co-ordinator for the **Mental Well Being Program for 2 years w.e.f. 1.7.2019 to 30.4.2020 & next year from 1.7.2020 to 30.4.2021**

1. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months or reimburse three months salary in lieu thereof.
2. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
3. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
4. You will be allowed to join the duties on producing of-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

Please visit: www.dadavaswanibooks.org

*Received
T. J. J.*

Appointment Letter Ms. Pooja Jain

ST.MIRA'S COLLEGE FOR GIRLS,PUNE -I
List of class IV Employees

For sewa of Class IV employees on date: 23/2/2021
(Assemble at 11.30 a.m. in Satsang Hall)

Sr. No.	Name of the Female Staff	Sr. No.	Name of the Male Staff
1	Smt Jayshree Joglekar	12	Shri Sudam Shrikhande
2	Smt Shaku Naik	13	Shri Houshila Yadav
3	Smt Asawari Jadhav	14	Shri Dayaram Pal
4	Smt Manda Gaikwad	15	Shri Vishram Nishad
5	Kum Chhaya Pawar	16	Shri Hamid Sayyed
6	Smt Kavita Ghodke	17	Shri Raviprasad
7	Smt Sarika Yadhav	18	Shri Sanjay Raut
8	Smt Reshma Ahiwale		
9	Smt Varsharani Deshmukh		
10	Smt Kaushalya Gawali		
11	Smt Shraddha Kadam		

4. The institute has practice of appreciating its Teaching, Non Teaching and Support Staff for their services to the institute

This year three important members of the Mira family retired from active service:

- a. Our Principal- Dr. G.H. Gidwani**
- b. Coordinator (BBA, BCA and BSc) – Ms. Stella Ambrose**
- c. Controller of Examination -Dr. Soniya Chavan-**

All of them were felicitated duly and tokens of appreciation were gifted.

We also celebrated Birthday of our dear retiring principal.



Felicitation of Dr. Gulshan H Gidwani, Former Principal, St. Mira's College for Girls



Felicitation of Mrs Stella Ambrose, Former VP and Coordinator, Self- financing Courses on her retirement in April 2021

Felicitation of Dr Soniya Chavan, COE and HoD, Economics on her superannuation by Principal Dr Jaya Rajagopalan April, 30, 2021

5	Presenting gifts to members of staff on personal occasions.
	In 20-21, The college presented gift to our faculty Ms. Komal Tujare on the occasion of her marriage.



6.	Jobs on compassionate grounds are given to family members of the non-teaching staff
	In 20-21- Our peon- Ms. Gawli Maushi 's daughter Ms. Karuna Gawli was given job as library assistant.



Appointment Order- Ms. Karuna Gavali



Ms. Karuna Gavali working in library

7.	Special Welfare initiatives during the Pandemic
a)	Free RTPCR covid testing facility for all Staff = 40
b)	Facility for vaccination for staff members and their family = 8 faculty members along with 17 family members availed this facility.
c)	Provision of Homeopathic COVID prevention medicine to the staff = 36