

St. Mira's College for Girls, Pune

(Autonomous - Affiliated to Savitribai Phule Pune University)

## **Department of Bachelors of Business Administration (BBA)**

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### **Board of Studies - Minutes of the Meeting**

**(Management Studies)**

Syllabus Revision for F.Y.B.B.A. (2023-2026)

A meeting of the Board of Studies of the Department of **Bachelors of Business Administration (BBA)**, St. Mira's College for Girls, Pune was held on **30<sup>th</sup> May 2023**.

#### **The Agenda of the meeting was to:**

1. Discuss the new syllabus of **Major, Minor, OE, VSC, SEC, IKS** for the **F.Y.B.B.A. and FY B.B.A. (CA) Course Titles**.
2. Discuss the Course Outcomes of the syllabus.
3. Discuss the internal assessments pattern.
4. Approve the syllabus.

#### **The Minutes of the Meeting are:**

1. The committee discussed the revised syllabus and the titles for Semester I and II.
2. The Course content and structuring of the units was discussed.
3. Allotment of lectures per unit was discussed.
4. Relevant reference books and e-resources were discussed.
5. **Mrs. Rekha Kankariya** thanked all the members for their presence, valuable inputs and cooperation.



**Following decisions were taken by the BOS Members for each of the courses below –**

**Semester: I      Course type: Major      Course Title: Principles of Management**

1. Discussion regarding syllabus content and course outcomes took place.
2. Process of Control was added and Crises Management was removed.

**Semester: I      Course type: Major      Course Title: Business Accounting**

1. Discussion regarding syllabus content and course outcomes took place.
2. Accounting Standards 26 and 29 to be replaced in the syllabus with AS 9 & AS 21

**Semester: I      Course type: OE      Course Title: Fundamentals of Management**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: I      Course type: SEC      Course Title: Communication Skills**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: I      Course type: OE      Course Title: Fundamentals of HRM**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: I      Course type: VSC      Course Title: Business Organisations**

1. Discussion regarding syllabus content and course outcomes took place.
2. Two points removed from Unit II.

**Semester: I      Course type: SEC      Course Title: Financial Accounting**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: II      Course type: Major      Course Title: Essentials of HRM**

1. Discussion regarding syllabus content and course outcomes took place.
2. Removed emerging Horizon from syllabus

**Semester: II      Course type: VSC      Course Title: Basics of Marketing**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: II      Course type: OE      Course Title: Fundamentals of Organisational Behaviour**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.



**Semester: II Course type: SEC Course Title: Business Environment**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: II Course type: Major Course Title: Basics of Cost Accounting**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Subjects approved through the mail after the change in structure**

**Semester: I Course type: IKS Course Title: Introduction to Indian Knowledge System**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: I Course type: Major +2 Course Title: Management Practices and Applications**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: I Course type: Major +2 Course Title: Business Accounting Practices and Applications**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: II Course type: Major +2 Course Title: Essentials of Human Resource Management - Practices & Applications**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: II Course type: Major +2 Course Title: Cost Accounting Practices and Applications**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: II Course type: Minor Course Title: Fundamentals of Business Accounting**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.

**Semester: I Course type: Minor Course Title: Essentials of Management**

1. Discussion regarding syllabus content and course outcomes took place.
2. No change was suggested.



**The Members who were present and with whom the above points were discussed and approved were:**

<b>Board of Studies</b>	<b>Name</b>
Chairperson (HoD)	Mrs Rekha Kankariya- HOD
Faculty	Ms. Abhradita Chatterjee Nahvi
Faculty	Ms. Kajal Jaisinghani
Faculty	Mrs. Amrita Basu
Faculty	Dr. Madhura Wagh
Subject Expert (Outside SPPU)	Dr. Geeta Rao
Subject Expert (Outside SPPU)	Ms. Soma Kulshrestha
VC Nominee (SPPU)	Dr. Tanuja Devi
Industry Expert	Deepesh Sodhi
Alumni	Zoha Sabooni
Alumni	Ms. Nilufer Chini


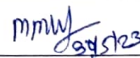
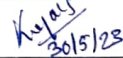
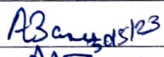



**ST. MIRA' S COLLEGE FOR GIRLS, PUNE**  
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**DEPARTMENT: BBA**

**LETTER FOR APPROVAL OF SYLLABUS**

We, the Member, Board of Studies-**Management Studies**, St. Mira's College For Girls,(Autonomous) Pune have examined and approved the syllabus framed for the class **FYBBA, FYBBA(CA)** as the Major, Major+2, Minor, SEC, VSC Course with Course Titles: **Business Accounting, Business Accounting Practices and Applications, Principles of Management, Management Practices and Application, Indian Knowledge System, Communication Skills, Business Organisations, Basics of Cost Accounting, Cost Accounting Practices and Applications, Essentials of HRM, EHRM Practices and Application, Fundamentals of Accounting, Essentials of Management, Business Environment, Basics of Marketing, Financial Accounting, Fundamentals of Management, Fundamentals of HRM, Fundamentals of OB** for implementing under the autonomy status for the next three academic years 2023-2026 in a meeting held on 30/05/2023. The approved syllabus bears my signature with the date on the original document of \_\_\_\_\_ pages in total.

Sr. No.	BoS	Composition	Name, Designation, Place of Work	Signature
1	Head of the Department	Chairperson	Mrs Rekha Kankariya	 30/5/23
2	Faculty	Member	Dr. Madhura Wagh	 30/5/23
3	Faculty	Member	Kajal Jaisinghani	 30/5/23
4	Faculty	Member	Mrs. Amrita Basu	 30/5/23
5	Faculty	Member	Abhradita Chatterjee Nahvi	 30/5/23



Faculty from Other than			Dr. Geeta Rao, Academic Head,	
6	Parent University	Expert	MIT ADT University, Loni, geeta.rao@mitcom.edu.in	Geeta Rao 30/5/23
7	Faculty from other than Parent University	Subject Expert	Ms. Soma Kulshrestha, Asst. Prof. Symbiosis Centre for Management Studies, Pune, soma.kulshrestha@scmspune.ac .in	Soma 30/5/23
8	One Expert-Nominated by VC, SPPU	Expert	Dr. Tanuja Devi, MES Garware College, Pune, dtv.gcc@mespune.in	Tanuja 30/5/23
9	One Industry Representative	Industry Expert	Deepesh Sodhi, Founder and CEO, FluidLive Solutions Private Limited, sodhi@fluid.live	Deepesh Sodhi 30/5/23
10	Alumni	Member	Zoha Sabooni, Commi Chef, Odette Patisserie, saboonizoha@gmail.com	Zoha 30/5/23
11	Alumni	Member	Ms. Nilufer Chini, Exempt Non-Officer 3, Credit Suisse, Nilufer.chini@gmail.com	Nilufer 30/5/22

