

St. Mira's College for Girls, Pune
(Autonomous- Affiliated to Savitribai Phule Pune University)

Minutes of the IQAC Meeting 18-09-2023

The quarterly meeting of the IQAC was held on 18th Sept 2023 at 12.30 am in the A.V. Room.

The agenda of the meeting was –

1. To present the NAAC peer team report and the ATR
2. To present the working of the IQAC and the institution for the year 2022-23
3. To present submission of AQAR 2022-23
4. To present a Plan of Action for the year 2023-24 with respect to the NEP

The following are the minutes of the meeting:

- Prof. Dr. Jaya Rajagopalan, the Principal in charge, welcomed the IQAC committee members including the co-opted members from Industry. She presented the analysis of the NAAC Peer Team report to the IQAC. She stressed the importance of acknowledging strengths and weakness and identifying areas to work on especially research which has been a roadblock over all 4 cycles. For this 5th cycle concrete action has to be taken. In addition, the IDP must take into consideration NEP, NIRF and NAAC.
- Dr. Snober Sataravala, IQAC Coordinator, introduced the new criterion heads to the IQAC ie
 - C2- Dr Manisha Pimpalkare
 - C3- Dr Sharmin Palsettia (progression and placement)
 - C4- Swati Phulate
 - C5- Shanti Fernandes
 - C6- Dr Dimple Buche
 - C7- Monica Rajguru
- Dr. Snober Sataravala presented the annual IQAC report for 2022-23. An overview of the quality initiatives undertaken by the institution throughout the year were highlighted and the annual report was shared with all.
- Dr. Snober Sataravala confirmed that work was in progress to submit AQAR 2022-23. The targeted date of submission is October 2023, however, if required it could be extended till December.
- The plan of action of the various criteria for 2023-24 would be presented at the next

Dr. Snober Sataravala
IQAC Coordinator



Dr. Jaya Rajagopalan
Principal In-Charge

Further discussions:

Mr. Akshay Oke, CA, the industry representative on the IQAC congratulated the college for the grade, appreciated the activities and enthusiasm. In order to contribute to the development of the college he requested:

- A list of concrete industries and areas for consultancy and industry interface
- The PIC Prof Dr Jaya Rajgopalan responded that the connect with the industry required:
 - Input from industry based on areas of research required by them
 - Consultancy for the industry that would result in remuneration
 - Areas of college expertise includes leadership eg: with IT firms
 - Extension through CSR activities
 - Editing
- Ms. Ashlesha Onwale, representative from the social sector- assured the IQAC that due to the ATR of appointing student leaders for extension more work could be accomplished in that area which has scope to improve

➤ The agenda for the next (2nd Quarter) IQAC meeting –

1. To present the ATR
2. Plan of Action for quality initiatives for 2023-24 keeping in mind the 5 year NAAC period till 2028-29.

➤ Criteria wise ATR- which includes-

1. A feedback form was circulated amongst the faculty for suggestions regarding how research could be encouraged, where staff requires support, what are the roadblocks faced and what help is required from the institution. The suggestions would be examined by the research committee and presented to the IQAC
2. Review the Plan of Action and specify measurable outcomes through discussions during weekly meetings
3. C3 – provide a list of areas of input for industry interface for Ashay Oke sir keeping in mind consultancy, internships and extension.
4. Follow up with CSR suggestions by Ashay sir and Ashlesha ma'am.

S.T. Sataravala

Dr. Snober Sataravala
IQAC Coordinator



Jaya

Dr. Jaya Rajagopalan
Principal In-Charge

		(Criterion V)	
17	Ms. Veena Kenchi	Coordinator , Social Outreach (Criterion III)	<i>Veena</i> 18/9/2023
18	Dr Sandhya Pandit	Coordinator , Curricular Aspects (Criterion I)	<i>SP</i> 18/9/23
19	Mrs. Sharmin Palsetia	Coordinator, Consultancy and Internships (Criterion III)	<i>Sharmin</i>
20	Mrs Rekha Kankariya	Coordinator, Self Finance Courses	<i>RKankariya</i>
21	Mrs. Gitanjali Phadnis	Coordinator, Computer Science	<i>G.M. Phadnis</i>
22	Mrs. Ashwini Kulkarni	Assistant, Controller of Examination	<i>Ashwini</i>
23	Mrs. Monica Rajguru	Coordinator, Institutional Values and Best Practices (Criterion VII)	<i>Monica</i>
24	Mrs. Swati Pulate	Coordinator, Infrastructure and Learning Resources (Criterion IV)	<i>Swati</i>
25	Mrs. Gauri Mhalgi	Senior Office Staff	<i>Gauri</i>
26	Mrs. Gauri Ghumatkar	Senior Office Staff	<i>Gauri</i>

J.J. Sataravala

Dr Snober Sataravala
IQAC Co-ordinator



Jayak

Dr Jaya Rajagopalan
Principal Incharge

St. Mira's College for Girls, Pune
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Minutes of the IQAC Meeting 22nd December 2023

The quarterly meeting of the IQAC was held on 22nd December 2023 at 12.30 am in the A.V. Room. The agenda of the meeting was –

1. To present the NAAC peer team report and the ATR
2. To present submission of AQAR 2022-23
3. To present a Plan of Action for the year 2023-24 with respect to the NEP

The following are the minutes of the meeting:

- Prof. Dr. Jaya Rajagopalan, the Principal in charge, welcomed the IQAC committee members including the co-opted members from Industry.
- Dr. Snober Sataravala, IQAC Coordinator, confirmed the successful submission of AQAR 2022-23
- The plan of action of the various criteria for 2023-24 was presented to the IQAC.

Further discussions:

- Mr. Akshay Oke, CA, the industry representative on the IQAC appreciated the plan of action and the road map ahead. He also appreciated the activities conducted by the college and opportunities given to girls to shape India.
- Ms. Ashlesha Onwale, representative from the social sector- also expressed her satisfaction
- The student representative Ummesalama Karu suggested that the college should have more skill based courses.

➤ The agenda for the next (3rd Quarter) IQAC meeting –

1. To present the ATR
2. Plan of Action for CO PO mapping and feedback

S. S. Sataravala

Dr. Snober Sataravala
IQAC Coordinator



Jaya

Dr. Jaya Rajagopalan
Principal In-Charge

ST. MIRA'S COLLEGE FOR GIRLS, PUNE
Autonomous Affiliated to Savitribai Phule Pune University
Internal Quality Assurance Cell Committee 2023-24

Date :- 22/12/2023
Time :- 12.30 pm.

Sr. No	Name	Designation	Sign
1	Dr. Jaya Rajagopalan	Chairperson, Principal Incharge	<i>Jaya</i>
2	Dr. B.B Ahuja	Working Chairperson, Sadhu Vaswani Mission	
3	Ms. Ashlesha Onawale, Director Deep Griha	Nominee from NGO / Society	
4	Ms. Shazia Laljee	Alumni Representative	
5	Ms. Ummesaloma Karu	Student Representative	<i>Ummesaloma</i>
6	Mr. Akshay Oke, Partner FinPro Consulting	Industry Representative	<i>Akshay</i>
7	Dr. Snober Sataravala	IQAC Coordinator	<i>S. S. Sataravala</i>
8	Dr. Mrs. Shalini Iyer	Vice - Principal	
9	Dr. Rama Venkat	CWE Coordinator	<i>Rama Venkat</i>
10	Dr. Arwah Madan	Coordinator, Research, Innovations Extension (Criterion III)	
11	Dr. Vaishali Diwakar	Controller of Examination	<i>Vaishali</i>
12	Dr. Vaishali Joshi	NEP Coordinator	
13	Ms. Elizabeth Kanade	IQAC - Internal Auditor	<i>Elizabeth Kanade</i>
14	Dr. Dimple Buche	Coordinator, Governance, Leadership and Management (Criterion VI)	<i>Dimple</i>
15	Dr. Manisha Pimpalkhare	Coordinator, Teaching, Learning, Evaluation (Criterion II)	<i>Manisha</i>
16	Dr. Rajni Singh	P G Coordinator	

S. S. Sataravala
IQAC Co-Ordinator
St. Mira's College for Girls, Pune



Jaya
Principal Incharge
St. Mira's College for Girls

Sr. No	Name	Designation	Sign
17	Mrs. Shanthi Fernandes	Coordinator, Student Support and Progression (Criterion V)	<i>Shanthi</i>
18	Ms. Veena Kenchi	Coordinator, Social Outreach (Criterion III)	<i>Veena</i>
19	Dr. Sandhya Pandit	Coordinator, Curricular Aspects (Criterion I)	<i>SP</i>
20	Dr. Sharmin Palsetia	Coordinator, Consultancy and Internship (Criterion III)	<i>Sharmin</i>
21	Mrs. Gitanjali Phadnis	Coordinator, Computer Science	<i>GMPhadnis</i>
22	Mrs. Ashwini Kulkarni	Assistant, Controller of Examination	
23	Mrs. Monica Rajguru	Coordinator, Institutional Values and Best Practices (Criterion VII)	
24	Mrs. Swati Pulate	Coordinator, Infrastructure and Learning Resources (Criterion IV)	<i>Swati</i>
25	Mrs. Gauri Mhalgi	Senior Office Staff	<i>Gauri</i>
26	Mrs. Gauri Ghumatkar	Senior Office Staff	<i>Gauri</i>

S.J. Saravala

**IQAC Co-Ordinator
St. Mira's College for Girls, Pune**



Jayab

**Principal Incharge
St. Mira's College for Girls**

St. Mira's College for Girls, Pune
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Minutes of the IQAC Meeting 16/01/2024

The quarterly meeting of the IQAC was held on 16th January 2024 at 12.00 pm in the A.V. Room. The agenda of the meeting was –

1. To present the ATR
2. To present the working of the IQAC till date
3. To present update on CO PO mapping and feedback

The following are the minutes of the meeting:

- Prof. Dr. Jaya Rajagopalan, the Principal in charge, welcomed the IQAC committee members including the co-opted members from Industry. She presented the ATR based on feedback from the IQAC
- Dr. Manisha Pimpalkhare updated the IQAC on the process of COPO mapping with stadium and the training programmes. She also explained the collection of feedback through the various mentoring sessions.

Further discussions:

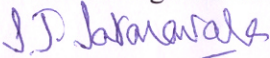
- Mr. Akshay Oke, CA, the industry representative on the IQAC stressed the importance of collecting feedback. He also suggested that the college should look forward and explore foundations to support students including sports, the performing arts etc. He also stressed the importance of teachers updating themselves with the latest trends as things are changing so rapidly.
- Ms. Ummesalama Karu, student representative suggested reaching out to surrounding schools for feedback

➤ The agenda for the next (4th Quarter) IQAC meeting –

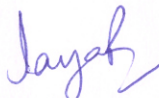
1. To present the ATR
2. To present the IQAC Annual report

➤ Criteria wise ATR- which includes-

1. The internal auditor sent out an email for collection of data for the report
2. Several training sessions were conducted by C2 along with Studium
3. Mentoring sessions were held to further collect feedback

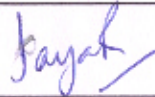
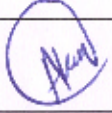
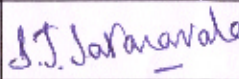
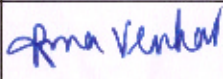
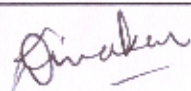
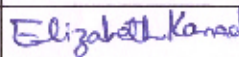

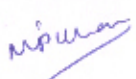

Dr. Snober Sataravala
IQAC Coordinator

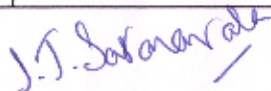


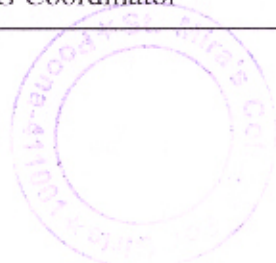

Dr. Jaya Rajagopalan
Principal In-Charge


ST. MIRA'S COLLEGE FOR GIRLS, PUNE
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Internal Quality Assurance Cell Committee 2023-24

Date :- 16/01/2024
Time :- 12.00PM

Sr. No	Name	Designation	Sign
1	Dr. Jaya Rajagopalan	Chairperson, Principal Incharge	
2	Dr. B.B Ahuja	Working Chairperson, Sadhu Vaswani Mission	
3	Ms. Ashlesha Onawale, Director Deep Griha	Nominee from NGO / Society	
4	Ms. Shazia Laljee	Alumni Representative	
5	Ms. UmmeSalema Karu	Student Representative	
6	Mr. Akshay Oke, Partner FinPro Consulting	Industry Representative	
7	Dr. Snober Sataravala	IQAC Coordinator	
8	Dr. Mrs. Shalini Iyer	Vice - Principal	
9	Dr. Rama Venkat	CWE Coordinator	
10	Dr. Arwah Madan	Coordinator, Research, Innovations Extension (Criterion III)	
11	Dr. Vaishali Diwakar	Controller of Examination	
12	Dr. Vaishali Joshi	NEP Coordinator	
13	Ms. Elizabeth Kanade	IQAC - Internal Auditor	
14	Dr. Dimple Buche	Coordinator, Governance, Leadership and Management (Criterion VI)	
15	Dr. Manisha Pimpalkhare	Coordinator, Teaching, Learning, Evaluation (Criterion II)	
16	Dr. Rajni Singh	P G Coordinator	


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Minutes of the IQAC Meeting 28/03/2024

The quarterly meeting of the IQAC was held on Thursday 28th March 2024 at 11.00 am in the A.V. Room. The agenda of the meeting was –

1. To present the ATR
2. To present the IQAC Annual Report 2023-24

The following are the minutes of the meeting:

- Dr Snober Sataravala, IQAC Coordinator welcomed the members of the IQAC to the final meeting of the year and the current committee
- Elizabeth Kanade, the internal auditor presented the IQAC Annual report for 2023-24
- Prof. Dr. Jaya Rajagopalan, the Principal in charge, thanked the IQAC committee members including the co-opted members from Industry. She informed the IQAC that as mandated the IQAC composition would change from the academic year 2024-25.

Further discussions:

Mr. Akshay Oke, CA, the industry representative on the IQAC stressed the importance of collecting feedback

- Ms. Ummesalama Karu, student representative suggested reaching out to surrounding schools for feedback

➤ The agenda for the next (4th Quarter) IQAC meeting –

1. To present the ATR
2. To present the IQAC Annual report

➤ Criteria wise ATR- which includes-

1. The internal auditor sent out an email for collection of data for the report
2. Several training sessions were conducted by C2 along with Studium
3. Mentoring sessions were held to further collect feedback

J. J. Sataravala

Dr. Snober Sataravala
IQAC Coordinator



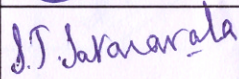
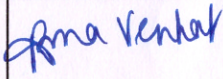
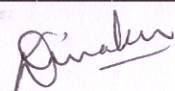
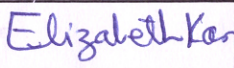
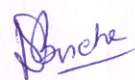
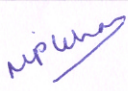
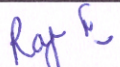


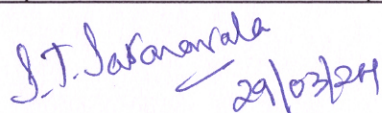
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Dr. Jaya Rajagopalan
Principal In-Charge

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Internal Quality Assurance Cell Committee 2023-24

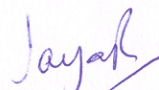
Date :- 28-03-24

Time :- 11.00 am

Sr. No	Name	Designation	Sign
1	Dr. Jaya Rajagopalan	Chairperson, Principal Incharge	
2	Dr. B.B Ahuja	Working Chairperson, Sadhu Vaswani Mission	
3	Ms. Ashlesha Onawale, Director Deep Griha	Nominee from NGO / Society	
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 IQAC Co-Ordinator
 St. Mira's College for Girls, Pune




 Principal Incharge
 St. Mira's College for Girl